

**MINUTES OF THE TWENTY-SECOND MEETING OF THE NORTH BAY-MATTAWA
SOURCE PROTECTION COMMITTEE**

1:30 PM, NOVEMBER 25, 2009

Held at the NBMCA Boardroom, 15 Janey Ave., North Bay

1. Administration

a) Meeting called to order @ 1:42 pm by Chair, Barbara Groves.

b) Attendance

S P C	Staff and Liaisons	Regrets
Barbara Groves, Chair	Sue Miller, Manager DWSP	George Stivrins (SPC)
Lucy Emmott	Rob Pringle, Source Protection Planner	Peter Jekel (NBDHU Liaison)
Ian Kilgour	Sue Buckle, Communications Advisor (3:20-3:50 pm)	
Dennis MacDonald	Francis Gallo, Water Resources Specialist (2:45-2:55; 3:50-4:30)	
John MacLachlan	Neil Gervais (MOE Liaison)	
George Onley		
Maurice Schlosser		
Roy Warriner		

c) Declaration of Pecuniary Interest – None

d) Approval of Agenda

Motion to Approve Agenda as Distributed made by George Onley, seconded by Dennis MacDonald.

Carried

e) Approval of Minutes of June 25, 2009 SPC Meeting

Members wanted to ensure that the certain acronyms were properly defined if being used in the minutes and suggested changes.

Discussion arose pertaining to the format and procedure of presentations to the committee, and the style of reporting of the content of such presentations. The committee reviewed the Rules of Procedure prior to amending the minutes of the June 25 meeting. Those changes will be made and circulated, and shall be re-evaluated at the December meeting of the committee.

f) Approval of Minutes of October 15, 2009 SPC Meeting

Motion to Approve Minutes as circulated made by Dennis MacDonald, seconded by John MacLachlan.

Carried

g) Approval of Minutes of October 29, 2009 South River Public Consultation Session

Motion to approve Minutes as circulated made by Maurice Schlosser, seconded by George Onley.

Carried

h) Correspondence

- An offer was received from **Bruce Davidson to present Walkerton: the Cost of Getting it Wrong**. The Committee agreed it would be beneficial to host such a public event to raise awareness during consultation on the Draft Assessment Report., Suggested venues included Nipissing University auditorium, North Bay City Hall, North Bay public library, or a school. Mr. Davidson is also willing to make a presentation to local high school students. The preferred timeframe would accommodate interested post-secondary students (late February or early March). Staff will develop a plan for the event and co-ordinate with the speaker and host facilities.

- **Kathy Parker, Letter of Resignation**

2. Project Manager's Report

With regards to the resignation of Kathy Parker, steps will be taken quickly to refill her position as a municipal representative. The Source Protection Authority (SPA) will be discussing the process at their next meeting. Names of nominees will be sought from member municipalities.

Business Site visits have begun in the IPZ-1 area of North Bay. The visits for Callander Bay will not proceed until the implications of the revised location of the intake have been considered. Business Owners will receive copies of the reports regarding activities on their own properties that could adversely affect municipal drinking water.

The implementation of Vulnerable Area signage will require the development of original artwork. The Communications Advisor came in later in the meeting to answer questions of Members.

3. Municipal Technical Study Findings Report

The findings of the completed technical studies were presented in a report to Members intended to explain the process of threats assessment. Identified threats direct the development of policies for the Source Protection Plan.

4. Additions to Draft Report for Late Acquired Information

Staff advised that information which is not ready for the Draft Assessment Report (AR) in time for the first phase of public consultation may be incorporated into the revised version for the second round of consultation. Should that be necessary, the public would be advised during the first round. The revised location for the Callander intake and the completion of the Trout Lake Well Cluster study may pose challenges for including all information into the Draft AR. Further revisions may of course be required by the Director (Ministry of Environment) prior to the development of the Source Protection Plan.

Revised delineation of the vulnerable areas for the Callander intake sparked discussion as to the best way to inform the public. The Communications Advisor suggested that a notice be published in local papers and copies sent to businesses and homes in the affected areas advising of the changes and soliciting feedback. If warranted an additional public meeting may be called to address issues.

Otherwise, public consultation for the Assessment Report will occur as required by legislation (minimum one session) or as the committee directs.

The project manager also relayed a recent decision by the MOE which will allow consideration of the incidence of blue-green algae in Callander Bay. The SPC may identify microcystin (the toxin that may occur in blue green algae) as an issue based on the confirmed presence of toxic blue green algae by MOE, and that would justify investigation of the contributing factors.

5. Review of Preliminary Assessment Report Chapters

- a) **Checklist requirements:** The Ministry is allowing each Authority the ability to provide the Assessment Report in a format which is suited to their local audience, but must meet the content requirements as set out in legislation. The Ministry has developed a checklist to ensure that all content requirements are met and assist in the review process.
- b) **Watershed Characterization:** minor revisions were requested to keep consistent with other studies and reports in the process. Peter Quinby has been retained to compile the report. Clarification was requested on the table of Reg. 170 Drinking Water Systems – as some information was outdated or incorrect or needed attention. Neil Gervais addressed the concerns and plans to assist technical staff with corrections.

6. New Business

It has been proposed that the next meeting of the Committee be held at the new North Bay Drinking Water Treatment Plant with a tour of the facility prior. Ian Kilgour is checking details and will advise staff. A light lunch would be provided at 12 noon.

The meeting date has been changed from December 9 to **Tuesday, December 15** to allow for more work to be completed on the draft Report for the Committee to review. The meeting will commence at **1:00 pm**, and the Committee may convene earlier if the aforementioned tour and facilities are available.

7. Adjourn

Meeting adjourned at 4:30 p.m.

Motion to adjourn by George Onley.

Carried

Barbara Groves, Chair

Sue Miller, Project Manager