

**MINUTES OF THE TWENTY-THIRD MEETING OF THE NORTH BAY-MATTAWA  
SOURCE PROTECTION COMMITTEE  
9:15 AM, THURSDAY, JANUARY 14, 2010  
Held at the NBMCA Boardroom, 15 Janey Ave., North Bay**

**1. Administration**

a) Meeting called to order @ 9:15 am by Chair, Barbara Groves.

**b) Attendance**

<b>S P C</b>	<b>Staff and Liaisons</b>
Barbara Groves, Chair	Sue Miller, Manager DWSP
Lucy Emmott (to 11:15 am)	Rob Pringle, Source Protection Planner
Ian Kilgour	Sue Buckle, Communications Advisor
Dennis MacDonald	Francis Gallo, Water Resources Specialist (to 10:45 am)
John MacLachlan	Scott Higgins, GIS Specialist (to 10:45 am)
George Onley	
Maurice Schlosser	Neil Gervais (MOE Liaison)
George Stivrins	Chuck Poltz (for NBPSDHU Liaison)
Roy Warriner	Peter Quinby, Technical Writer (9:40 – 11:00 AM)

c) Declaration of Pecuniary Interest – None

**d) Approval of Agenda**

Motion to Approve Agenda as Distributed made by Ian Kilgour, seconded by John MacLachlan.  
**Carried**

**e) Approval of Minutes of June 25, 2009 SPC Meeting**

Motion to Approve Minutes as circulated made by Dennis MacDonald, seconded by Roy Warriner.  
**Carried**

**f) Approval of Minutes of November 25, 2009 SPC Meeting**

Motion to Approve Minutes as circulated made by Ian Kilgour, seconded by John MacLachlan.  
**Carried**

h) Correspondence - None

**2. Project Manager's Report**

Sue Miller presented the contents of her report which was distributed to the committee in the meeting package. She made note that specific sections dealing with timelines needed to be revised. The Ministry made recommendations to file for an extension on our submission deadline based on the need to complete all aspects of the report as set out in the terms of reference. This incorporates the Trout Creek study, which had been delayed by about 3 months due to the need to revise other studies to reflect November 2009 changes in the Technical Rules.

The committee can take pride that we will soon be the first in the province to complete a Tier 3 Water Quantity Stress Assessment and will be the first to complete a Water Quality Risk Assessment for a cluster of private wells.

Action Items resulting from discussion of items:

- > Scheduling a Trout Lake Advisory Committee Meeting for February 2, 1-3 pm. Neil Gervais wishes to be included in that meeting.
- > For keeping the Callander community informed, the required public meeting on the Draft AR will be held in Callander, and the new results for Callander will be highlighted then. Additionally, the Callander Working Group should be informed ahead of time and be given any additional materials that would be pertinent to their review.
- > Look for ways to promote 'good farming practices' and recognize good stewardship – as a result may get more interest in hosting an Environmental Farm Plan workshop in our region.

### **3. Assessment Report Preliminary Draft and Discussion**

The committee feels that the report should be organized to have all information pertinent to a specific municipal system in the section for that system, recognizing that most people will be looking for findings by municipality. The same approach is being taken on the website with respect to posting for public review and comment.

Wording should be adjusted to make sure it does not create misconceptions and/or undue concern. It was suggested that we highlight the fact that the water quantity work is looking at projected demands 25 years into the future, and we should consider the possibility of an increase in local agricultural production. Further, it is important that the document emphasize the public's opportunity to comment.

### **4. Overview of Project and Members' Roles**

Sue Miller explained the timeline for completion based on the extension of the submission date and solicited feedback on where the Committee wished to be included, and how they wanted to be active in the process. Neil Gervais added comments about what the extension would mean in terms of completion of the project, and also commended the detail of the timeline for inclusion in the extension request. He also advised that there are other committees requesting extensions and noted that the Director and Minister are working quickly to process requests.

Action > The request as submitted will be distributed to the Committee.

### **5. Communications Plan for the Assessment Report**

Sue Buckle, Communications Advisor, presented a communications plan specifically for the Assessment Report phase of the Source Protection process. The Plan highlights the goals and outcomes the committee wishes to accomplish, and who the target audience of the process should be. The focus of communications will be on making the report phases accessible to members of the public and various stakeholders, including a focus on effective online posting and meaningful consultation. Certain aspects of the plan are in progress, including creating a specific comment email: [dwsp.comments@nbmca.on.ca](mailto:dwsp.comments@nbmca.on.ca).

**6. New Business**

Meeting dates which were listed on the agenda for the January 14, 2010 meeting have been adjusted per the discussion of the timeline for completion. Source Protection Committee dates are now scheduled as follows:

<b>Date (Feb-June 2010)</b>	<b>Event</b>	<b>Location</b>	<b>Time</b>
Thursday, February 4	Public Consultation Session-1 for Trout Creek	To be determined	7 pm
Thursday, February 18	SPC Meeting	NBMCA Boardroom	9:15 AM – Noon
Thursday, March 11	Public Consultation Session-2 for Trout Creek	To be determined	Evening
Wednesday, March 24	SPC Meeting	NBMCA Boardroom	9:15 AM – Noon
Thursday, April 15	SPC Meeting	NBMCA Boardroom	9:15 AM – Noon
Thursday, April 29	Draft AR Public Consultation Session	Callander (Legion?)	Evening
Tuesday, May 18	SPC Meeting	NBMCA Boardroom	9:15 AM – Noon
Tuesday, June 15	SPC Meeting	NBMCA Boardroom	9:15 AM - Noon

Our Ministry of Environment Liaison Neil Gervais will be going on a 4-week parental leave from March 1-28, 2010. He will notify staff of his replacement during that time.

**7. Adjourn**

Meeting adjourned at 12:10 p.m.  
Motion to adjourn by George Onley.

**Carried**

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Barbara Groves, Chair

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Sue Miller, Project Manager