

EMPLOYMENT OPPORTUNITY

SUMMER LABOURER

GENERAL JOB DESCRIPTION

The North Bay-Mattawa Conservation Authority's (NBMCAs) Summer Labourer shall assist his/her supervisor during the summer maintenance program at Conservation Areas throughout the NBMCAs watershed. The Summer Labourer shall participate in and promote NBMCAs safety programs and should be familiar with various types of grass cutting and construction equipment, hand tools and field safety equipment. The Summer Labourer is regularly required to stand, walk, crouch, stoop, kneel and repeatedly lift objects for maintenance related tasks. The Summer Labourer must also provide excellent customer service and possess good communication skills to work with community groups and volunteers who support the summer programs and act as an ambassador for NBMCAs with members of the general public. The Summer Labourer shall assist their supervisor in completing daily inspection work sheets and identifying field hazards requiring remedy. Individual must be self-motivated, punctual, able to work with minimal supervision, and possess a positive attitude.

QUALIFICATIONS

- Post-Secondary education and/or High School education.
- Related field experience or related outdoor maintenance experience.
- CPR & Standard First Aid would be an asset.
- Must possess a valid minimum Class "G2" Driver's license in good standing.
- Must be between the ages of 16 to 24 and planning to return to school in the fall.
- Ability to communicate effectively with the public and staff through oral expression and in a team environment.
- Must be physically fit, able to work in adverse weather conditions and available to work weekends and holidays as required

SUMMARY OF TASKS

- Ensure the safe operation of NBMCAs – owned and operated equipment.
- Know and understand NBMCAs standard operating procedures.
- Carry out general maintenance and construction duties as assigned; ensure conservation lands maintenance and operational procedures are adhered to.

COMPENSATION \$14.00 (35 hour week) **JOB DURATION** May 7 to August 24, 2018.

Candidates must submit their resume and cover letter, no later than **Friday March 30, 2018 at 4:00pm** to the attention of:

North Bay- Mattawa Conservation Authority
15 Janey Avenue
North Bay, Ontario P1C 1N1
Fax: (705)-474-5420
Email: jobs@nbmca.ca

We thank all applicants for their interest; however only those selected for an interview will be contacted.

NBMCAs is an Equal Opportunity Employer in accordance with the Accessibility of Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code. NBMCAs will accommodate applicants with disabilities throughout the recruitment, selection and/or assessment process. If selected to participate in the recruitment, selection and/or assessment process, please inform staff of the nature of any accommodation(s) that you may require. Personal information contained in applications will be used for recruitment purposes and collected as per the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, Chapter M.56.