

EMPLOYMENT OPPORTUNITY

Water Resources Engineering Assistant

GENERAL JOB DESCRIPTION

The NBMCA provides natural hazard land comments as well as environmental advice to its member municipalities on development applications. Additionally, the NBMCA is responsible for regulating Development, Interference with Wetlands and Alterations to Shorelines and Watercourses. Responsibilities of this position are to assist in the completion of activities concerning the Authority's engineering requirement. This position reports to the Water Resources Engineer.

QUALIFICATIONS

- Current enrollment in a post secondary program such as Water Resources or Environmental Engineering, or a similar field.
- Registered as a full-time student in the previous academic year and intending to return to school on a full time basis in the next academic year.
- Must be between the ages of 15 and 30.
- Are Canadian citizens, permanent residents, or have official refugee protection status under the *Immigration and Refugee Protection Act* (foreign students are not eligible).
- Are legally entitled to work in Canada, according to relevant provincial/territorial legislation and regulations.
- Knowledge of hydrology, hydrogeology and physical geography.
- Technical aptitude for surveying and computer applications.
- Oral and written communications skills; technical report writing skills.
- Experience in Geographic Information Systems (GIS) is an asset.
- Strong computer skills in Microsoft Excel, Word, PowerPoint, and Access.
- Ability to work independently as well as in a team environment.
- Ability and aptitude for field work, occasionally under physically demanding conditions or inclement weather.
- Standard first aid is an asset.
- Valid M.T.O. driver's license with a clean driving record.

SUMMARY OF TASKS

- Assisting in responding to information inquiries related to hazardous lands
- Compiling studies and organizing data related to floodplain mapping
- Assisting in writing reports or conducting consultation for technical community and general public
- Conducting field visits to survey topographic features
- Assist in stream flow measurements
- Other duties as assigned

COMPENSATION \$15.40 - \$16.98/hr (35 hours week) **JOB DURATION** May 7 to August 31, 2018

Candidates must submit their resume and cover letter no later than **Thursday, March 29, 2018 at 4:00pm** to:

North Bay- Mattawa Conservation Authority
15 Janey Avenue
North Bay, Ontario P1C 1N1
Fax: (705) 474-9793
Email: jobs@nbmca.ca

We thank all applicants for their interest; however only those selected for an interview will be contacted.

NBMCA is an Equal Opportunity Employer in accordance with the Accessibility of Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code. NBMCA will accommodate applicants with disabilities throughout the recruitment, selection and/or assessment process. If selected to participate in the recruitment, selection and/or assessment process, please inform staff of the nature of any accommodation(s) that you may require. Personal information contained in applications will be used for recruitment purposes and collected as per the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, Chapter M.56.