

**NORTH BAY-MATTAWA CONSERVATION AUTHORITY
MINUTES
of the**

THIRD meeting of the North Bay-Mattawa Conservation Authority held at 7:00 p.m. on March 23, 2016 in the North Bay-Mattawa Conservation Authority Natural classroom, 15 Janey Avenue North Bay, Ontario.

MEMBERS PRESENT:

Bonfield, Township of	-	Jane Lagassie	(7:02 pm – 7:55pm)
Callander, Municipality of	-	Rob Noon	(7:02 pm – 7:55pm)
Calvin, Township of	-	Ian Pennell	(7:02 pm – 7:55pm)
Chisholm, Township of	-	Nunzio Scarfone	(7:02 pm – 7:55pm)
East Ferris, Municipality of	-	Mike Voyer	(7:02 pm – 7:55pm)
Mattawa, Town of	-	Lorne Mick	(7:02 pm – 7:55pm)
North Bay, City of	-	Dave Mendicino	(7:02 pm – 7:55pm)
North Bay, City of	-	Chris Mayne	(7:02 pm – 7:45pm)
North Bay, City of	-	Jeff Serran	(7:07 pm – 7:55pm)
Papineau –Cameron, Township of	-	Alvina Neault	(7:02 pm – 7:55pm)
Powassan, Municipality of	-	Dave Britton	(7:02 pm – 7:55pm)

MEMBER(S) ABSENT:

Mattawan, Municipality of	-	Carole Curran
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ALSO PRESENT:

Brian Tayler, CAO, Secretary Treasurer
Helen Cunningham, Supervisor, Finance and Human Resources
Rebecca Morrow, Administrative Assistant
Sue Buckle, Supervisor, Communications and Outreach

1. Approval of the Agenda

The Chair extended regrets on behalf of Carole Curran. After discussion the following resolution was presented:

Resolution No. 30-16, Pennell-Noon

THAT the agenda be approved as amended.

Carried Unanimously

2. Adoption of Previous Minutes of March 2, 2016

After discussion the following resolution was presented:

Resolution No. 31-16, Voyer-Lagassie

THAT the minutes of the meeting held from March 2, 2016 be adopted as presented.

Carried Unanimously

3. Declaration of Pecuniary Interest

None declared.

4. Quarterly Financial Report

Brian Tayler reviewed the Quarterly Financial Report with the members. After discussion, the following resolution was presented:

Resolution No. 32-16, Mayne-Mick

THAT the Income Statement, Balance Sheet and Budget Status Report at December 31, 2016 be received and appended to the minutes of this meeting.

Carried Unanimously

5. Communications

Sue Buckle presented the members with an update on the Communications activities since our last meeting. After discussion, the members thanked Sue for her update, and the following resolution was presented:

Resolution No. 33-16, Britton-Scarfone

THAT the communications report be received and appended to the minutes of this meeting.

Carried Unanimously

6. Stewardship Program

Brian Tayler presented the members with a report in regards to the Stewardship Program. After discussion the following resolution was presented:

Resolution No. 34-16, Serran-Pennell

THAT the Board of Directors authorizes staff to enter into a Grant Funding Agreement with the Province of Ontario for the Great Lakes Guardian Community Fund; and

THAT the Board of Directors authorizes staff to enter into other applied for grant funding agreements to support the Stewardship Program; and

FURTHER THAT this report be received and appended to the minutes of this meeting.

Carried Unanimously

7. Ski Hill Asset Funding Request

Brian Tayler presented an update to members on the Ski Hill Asset Funding Requests. A written report was also provided to members. After discussion, the following resolution was presented:

Resolution No.35-16, Mayne-Scarfone

THAT the Ski Hill Capital Asset Reserve Fund report be received by the Board of Directors; and

THAT subject to receiving funds from the member municipalities, the Board of Directors approves the use of the Ski Hill Capital Asset Reserve Fund to pay invoices in the amount of \$19,640.34 for expenses incurred by the LSHSC to upkeep lifts owned by the NBMCA; and

FURTHER THAT this report be appended to the minutes of this meeting.

Carried Unanimously

8. Spring Freshet update

Brian Tayler presented the members with an update in regards to the local spring freshet conditions. After discussion, the members thanked Brian for his update.

9. Closed Session – Committee of the Whole

After discussion the following resolutions were presented:

Resolution No. 36-16 , Serran-Mick

THAT the meeting move into a “Closed session of Committee of the Whole” to discuss Property matters.

Carried Unanimously

Resolution No. 37-16, Lagassie-Voyer

THAT the meeting move out of “Closed Session of Committee of the Whole” and back into a full Authority meeting.

Carried Unanimously

10. Correspondence

Conservation Ontario Passes – each member received a pass from Conservation Ontario allowing them into certain Conservation Areas across Ontario without charge. An information sheet was also provided.

11. New Business

- Board members were reminded that a Board Picture will be taken at our next meeting on April 27, 2016.

12. Adjournment (7:55p.m.)

As there was no further new business, the following resolution was presented:

Resolution No. 38-16, Pennell-Noon

THAT the meeting be adjourned, and the next meeting be held at 7:00 pm Wednesday April 27, 2016 at the Authority Office, 15 Janey Avenue, North Bay, Ontario or at the call of the Chair.

Carried Unanimously

Dave Mendicino, Chair

Brian Tayler,
Chief Administrative Officer, Secretary Treasurer