

**NORTH BAY-MATTAWA CONSERVATION AUTHORITY  
MINUTES  
of the**

**THIRD Meeting** of the North Bay-Mattawa Conservation Authority held at 6:30 p.m. on March 22, 2017 in the North Bay-Mattawa Conservation Authority Natural classroom, 15 Janey Avenue North Bay, Ontario.

**MEMBERS PRESENT:**

<b>Bonfield, Township of</b>	-	<b>Jane Lagassie</b>	<b>(6:28pm – 7:35pm)</b>
<b>Calvin, Township of</b>	-	<b>Ian Pennell</b>	<b>(6:28pm – 7:35pm)</b>
<b>Chisholm, Township of</b>	-	<b>Nunzio Scarfone</b>	<b>(6:28pm – 7:35pm)</b>
<b>Mattawa, Town of</b>	-	<b>Lorne Mick</b>	<b>(6:28pm – 7:35pm)</b>
<b>North Bay, City of</b>	-	<b>Dave Mendicino</b>	<b>(6:28pm – 7:35pm)</b>
<b>North Bay, City of</b>	-	<b>Jeff Serran</b>	<b>(6:28pm – 7:35pm)</b>
<b>Papineau –Cameron, Township of</b>	-	<b>Alvina Neault</b>	<b>(6:28pm – 7:35pm)</b>
<b>Powassan, Municipality of</b>	-	<b>Dave Britton</b>	<b>(6:28pm – 7:35pm)</b>

**MEMBER(S) ABSENT:**

<b>Callander, Municipality of</b>	-	<b>Rob Noon</b>
<b>East Ferris, Municipality of</b>	-	<b>Mike Voyer</b>
<b>Mattawan, Municipality of</b>	-	<b>Carole Curran</b>
<b>North Bay, City of</b>	-	<b>Chris Mayne</b>

**ALSO PRESENT:**

**Brian Tayler**, CAO, Secretary-Treasurer  
**Dean Decaire**, BDO  
**Helen Cunningham**, Finance/Human Resources Supervisor  
**Paula Scott**, Manager, Planning and Development  
**Rebecca Morrow**, Administrative Assistant  
**Sue Buckle**, Supervisor, Communications and Outreach

**1. Approval of the Agenda**

The Chair welcomed everyone to the meeting and extended regrets on behalf of Mike Voyer, Carole Curran and Chris Mayne, after which the following resolution was presented:



Resolution No. 26-17, Serran-Pennell

**THAT** the agenda be approved.

**Carried Unanimously**

**2. Adoption of Previous Minutes of January 25, 2017**

After discussion the following resolution was presented:

Resolution No. 27-17, Lagassie-Britton

**THAT** the minutes from the February 22, 2017 meeting are adopted as presented.

**Carried Unanimously**

**3. Declaration of Pecuniary Interest**

Dave Britton declared a conflict of interest with respect to the Health Unit discussion. Dave did not comment or participate in the discussion. .

**4. 2016 Audit Planning Report**

Dean Decaire presented the 2016 Audit Planning report, and reviews with members the audit planning process. After review and discussion, the following resolutions were presented:

Resolution No. 28-17, Britton-Pennell

**THAT** Board accepts the Audit Planning report as presented by BDO, and

**THAT** the report be appended to the minutes of this meeting.

**Carried Unanimously**

**5. Quarterly Financial Report**

Brian Tayler reviewed the Quarterly Financial Report with members. After discussion, the following resolution was presented:

Resolution No. 29-17, Neault-Scarfone

**THAT** the Income Statement, Balance Sheet and Budget Status Report at December 31, 2016 be approved and appended to the minutes of this meeting.

**Carried Unanimously**

**6. Development, Interference and Alteration to Waterways Permits Review**

Brian Tayler reviewed the permits issued since the last meeting. After discussion, the following resolution was presented:

Resolution No. 30-17, Serran-Mick

**THAT** the Development, Interference with Wetlands and Alterations to Shorelines and Water courses March 7, 2017 board report is received and appended to the minutes of this meeting..

**Carried Unanimously**

**7. Communications and Outreach Report**

Sue Buckle presented to the members the communications report. After discussion, the members thanked Sue for her update, and the following resolution was presented.

Resolution No. 31-17, Neault-Pennell

**THAT** the Board of Directors receives the Communication report, and;

**THAT** this report be amended to the minutes of this meeting.

**Carried Unanimously**

**8. Spring Freshet**

Brian Tayler provided an update to the members on the status water levels with the onset of spring like conditions. After discussion, the members thanked Brian for his update.

**9. Closed Session of Committee of the Whole**

After discussion, the following resolutions were presented:

Resolution No. 32-17 Scarfone-Serran

**THAT** the meeting move into a closed session of “Committee of the Whole” to discuss property and legal matters.

**Carried Unanimously**

Resolution No. 33-17 Lagassie-Serran

**THAT** the meeting move out of a closed session of “Committee of the Whole” and back into a Full Authority meeting.

**Carried Unanimously**

Dave Mendicino, declared a conflict of interest, and for the purposes of taking the following vote, Dave Britton assumed the position of Chair.

Before the vote was taken, Jeff Serran requested a recorded vote.

Resolution No. 34-17

**THAT** the Chair receives a \$2500.00 yearly honorarium for the last two years and going forward annually.

<b>Municipality</b>	<b>Member</b>	<b>Vote</b>
<b>Bonfield</b>	<b>Jane Lagassie</b>	<b>yes</b>
<b>Callander</b>	<b>Rob Noon</b>	<b>absent</b>
<b>Calvin</b>	<b>Ian Pennell</b>	<b>yes</b>
<b>Chisholm</b>	<b>Nunzio Scarfone</b>	<b>yes</b>
<b>East Ferris</b>	<b>Mike Voyer</b>	<b>absent</b>
<b>Mattawa</b>	<b>Lorne Mick</b>	<b>yes</b>
<b>Mattawan</b>	<b>Carole Curran</b>	<b>absent</b>
<b>North Bay</b>	<b>Dave Mendicino</b>	<b>Did not vote</b>
<b>North Bay</b>	<b>Chris Mayne</b>	<b>absent</b>
<b>North Bay</b>	<b>Jeff Serran</b>	<b>yes</b>
<b>Papineau/Cameron</b>	<b>Alvina Neault</b>	<b>yes</b>
<b>Powassan</b>	<b>Dave Britton</b>	<b>yes</b>

**Carried Unanimously**

At this point in the meeting, Dave Mendicino assumed the position of Chair.

**11. New Business**

Brian gave an update to members on the operations of Laurentian Ski Hill and Snowboarding Club. After discussion, the members thanked Brian for his update.

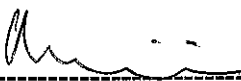
**12. Adjournment (7:35p.m.)**

As there was no further new business, the following resolution was presented:

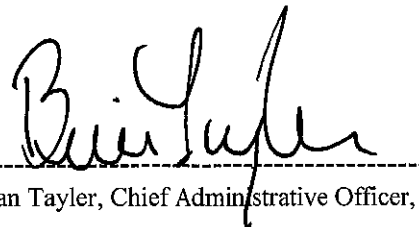
Resolution No. 35-17, Britton-Pennell

**THAT** the meeting be adjourned, and the next meeting be held at 5:30 pm Wednesday April 26, 2017 at the Authority Office, 15 Janey Avenue, North Bay, Ontario or at the call of the Chair.

**Carried Unanimously**



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Dave Mendicino, Chair



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Brian Tayler, Chief Administrative Officer, Secretary Treasurer