

**NORTH BAY-MATTAWA CONSERVATION AUTHORITY  
MINUTES  
of the**

**NINTH Meeting** of the North Bay-Mattawa Conservation Authority held at 5:30 p.m. on October 25, 2017 in the North Bay-Mattawa Conservation Authority Natural classroom, 15 Janey Avenue North Bay, Ontario.

**MEMBERS PRESENT:**

<b>Bonfield, Township of</b>	-	<b>Jane Lagassie</b>	<b>(5:30pm –6:25pm)</b>
<b>Calvin, Township of</b>	-	<b>Ian Pennell</b>	<b>(5:30pm –6:25pm)</b>
<b>Chisholm, Township of</b>	-	<b>Nunzio Scarfone</b>	<b>(5:30pm –6:25pm)</b>
<b>East Ferris, Municipality of</b>	-	<b>Mike Voyer</b>	<b>(5:30pm –6:25pm)</b>
<b>Mattawan, Municipality of</b>	-	<b>Carole Curran</b>	<b>(5:30pm –6:25pm)</b>
<b>Mattawa, Town of</b>	-	<b>Lorne Mick</b>	<b>(5:33pm –6:25pm)</b>
<b>North Bay, City of</b>	-	<b>Dave Mendicino</b>	<b>(5:30pm –6:25pm)</b>
<b>North Bay, City of</b>	-	<b>Chris Mayne</b>	<b>(5:33pm –6:25pm)</b>
<b>Papineau –Cameron, Township of</b>	-	<b>Alvina Neault</b>	<b>(5:30pm –6:25pm)</b>
<b>Powassan, Municipality of</b>	-	<b>Dave Britton</b>	<b>(5:30pm –6:25pm)</b>

**MEMBER(S) ABSENT:**

<b>Callander, Municipality of</b>	-	<b>Rob Noon</b>
<b>North Bay, City of</b>	-	<b>Jeff Serran</b>

**ALSO PRESENT:**

**Brian Tayler**, CAO, Secretary-Treasurer  
Helen Cunningham, Supervisor, Finance and Human Resources  
**Rebecca Morrow**, Administrative Assistant

**1. Approval of the Agenda**

The Chair welcomed everyone to the meeting and extended regrets on behalf of Lorne Mick and Alvina Neault. After regrets were extended the following resolution was presented:

Resolution No85-17, Curran-Voyer

**THAT** the agenda be approved.

**Carried Unanimously**

**2. Adoption of Previous Minutes of September 27, 2017**

After discussion the following resolution was presented:

Resolution No. 86-17, Pennell-Lagassie

**THAT** the minutes from the September 27, 2017 meeting are adopted as presented.

**Carried Unanimously**

**3. Declaration of Pecuniary Interest**

None declared.

**4. Quarterly Financial Report**

Brian Tayler reviewed the Quarterly Financial Report with the members. After discussion, the following resolution was presented:

Resolution No. 87-17, Voyer-Pennell

**THAT** the Income Statement, Balance Sheet and Budget Status Report at September 30, 2017 be approved and appended to the minutes of this meeting..

**Carried Unanimously**

**5. Development, Interference and Alteration to Waterways Permits Review**

Brian Tayler reviewed the permits issued since the last meeting. After discussion, the following resolution was presented:

Resolution No.88-17, Scarfone-Curran

**THAT** the Development, Interference with Wetlands and Alterations to Shorelines and Water Courses October 17, 2017 board report is received and appended to the minutes of this meeting.

**Carried Unanimously**

**6. Communications and Outreach Report**

Sue Buckle presented to the members the communications report. After discussion, the members thanked Sue for her update, and the following resolution was presented.

Resolution No.89-17, Lagassie-Scarfone

**THAT** the Board of Directors receives the Communication report, and;

**THAT** this report be appended to the minutes of this meeting.

**Carried Unanimously**

**7. 2018 Operating and Ten Year Capital Forecast Report**

Brian Tayler presented to the members the 2018 Operating and Ten Year Capital Forecast report. After discussion, the following resolution was presented:

Resolution No.90-17, Mayne-Voyer

**THAT** staff prepare a draft 2018 Budget for consideration by the executive Committee and Board of Directors guided by the projections as outlined, and;

**THAT** this report be appended to the minutes of this meeting.

**Carried Unanimously**

**8. TransCanada Pipeline/Energy East update**

Brain Tayler gave an update on the TransCanada Pipeline/Energy East proposal. Brian explained that the project has been discontinued. After discussion, the members thanked Brian for the update.

**9. Travel & Expense Report**

Brian Tayler provided an update on the current Travel and Expense Policy. After discussion the following resolution was presented:

Resolution No.91-17, Britton-Mick

**THAT** the Board of Directors approves of a revision to the Travel and Expense Policy FI16-03 to allow for a maximum meal expense as follows:

Maximum combined Breakfast, Lunch and Dinner claim \$75.00, with receipts.

**Carried Unanimously**

**10. Closed Session of Committee of the Whole**

After discussion the following resolutions were presented:

Resolution No.92-17, Pennell-Mick

**THAT** the meeting move into a closed session of “Committee of the Whole” to discuss property and legal matters.

**Carried Unanimously**

Resolution No.93-17, Britton-Curran

**THAT** the meeting move out of a closed session of “Committee of the Whole” and back into a Full Authority meeting.

**Carried Unanimously**

**11. New Business**

None noted.

**12. Adjournment (6:25p.m.)**

As there was no new business, the following resolution was presented:

Resolution No.94-17, Mayne-Curran

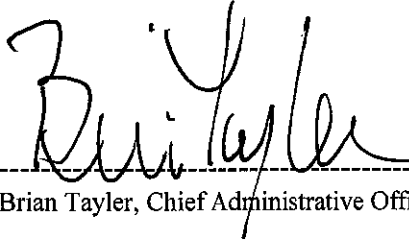
**THAT** the meeting be adjourned, and the next meeting be held at 5:30 pm Wednesday November 22, 2017 at the Authority Office, 15 Janey Avenue, North Bay, Ontario or at the call of the Chair.

**Carried Unanimously**



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Dave Mendicino, Chair



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Brian Tayler, Chief Administrative Officer, Secretary Treasurer